

CORPORATE SOCIAL RESPONSIBILITY AWARD, 2009-10

APPLICATION FORM

Part A: Profile of the organization

1 **Name of the Applicant Organization with address:**

2 **Details of Contact Person:**

Name: _____

Designation: _____

Address: _____

_____ Pin: _____

Contact Tel. No: _____ Fax: _____

E-mail _____ Website _____

3 **Year of establishment:**

4 **Nature of Organization** (Please tick the appropriate box)

- Company
Partnership firm
Sole-Proprietorship
Government undertaking
Quasi Government undertaking
Association of Industrial/ Service/Business Establishments
Other (Pl. specify) _____

5 **Nature of Business** (Please tick the appropriate box)

- Manufacturing
Wholesale
Retail
Information Technology
Consultancy/Professional
Health
Hospitality/Tourism
Banking/Finances
Education
Transportation
Other (Pl. specify) _____

6 **Location of Business operations:**

- a) Head Office
- b) Branch Offices/Regional Offices
- c) Factories/Manufacturing Units

7. **Employee Strength:**

- a) Managerial _____ b) Non-managerial _____
- c) Workmen _____

8. **Annual Turnover** (as per audited statements for the financial year ending 31.03.2009 – Pl. attach a copy)

(Please tick the appropriate box):

Less than Rs.1 crore

More than Rs.1crore but less than Rs.10 crores

More than Rs.10 crores but less than Rs.50 crores

More than Rs.50 crores but less than Rs.100 crores

More than Rs.100 crores

9. Any other details the Applicant organization would like to furnish:

Part B: CSR Activities

10. **Whether CSR activities have been undertaken:-**

(i) Directly by the organization : Yes / No

(ii) If No, through a -

Society

Trust

Any other agencies (Pl. specify)

(Please furnish below the details of the name, date of registration, Managing Committee, etc., of the said agency together with a photocopy of its Registration Certificate which should be live.)

11. **Source of Funding for CSR activities from 1.4.2004 to 31.3.2009**

Own funds

Funds from other agencies

Partly from own funds and partly from other Agencies

Where funds are sourced from 'other agencies', please furnish the names and details of the said Agencies together with the quantum of funds received.

Note: **1. Photocopies of the letters sanctioning funds/projects to the applicant from the said agencies should be enclosed.**
2. Where funds are sourced from external agencies, copies of Foreign Contribution (Regulation) Act, 1976, (FCRA) and other relevant clearances got in this regard should be enclosed.

12. (a) *Please furnish a summary of the CSR activities that have been undertaken in the preceding 5 years (01.04.2004 – 31.03.2009):

Sl. No	Description of the CSR Activity	Duration of the CSR Activity	Location	Financial outlay			Remarks
				Own funds	Other sources	Total	

(*Please expand the table if required)

(b) Please furnish a comprehensive report of each of the CSR Activities mentioned above (in not more than 250 words per Activity) undertaken in Tamil Nadu in the preceding 5 years (1.4.2004 - 31.3.2009) along with Documentary /Photographic /Videographic details and evidence, if any. Copies of Media clippings concerning the CSR Activity may also be furnished.

13. Are these Projects being undertaken to comply with any statutory requirements?

Yes No

If Yes, Please furnish relevant details of such activities.

14. Please furnish the details of Awards won for CSR Activities from reputable Institutions/Agencies in the preceding 5 years upto 31.03.2009: (Please furnish photocopy of the Certificates)

VERIFICATION

I, _____, the undersigned, am authorized to represent _____

I confirm that the information furnished and documents attached are accurate; if proven otherwise, the CSR Award Committee has the full rights to disqualify the application and debar the applicant organization from applying for any such future Awards.

Name:

Designation:

Seal:

Signature:

Date:

Place:

Attachments:

- 1.
- 2.
- 3.
- 4.
- 5.