



Government of Tamil Nadu

Rural Development and Panchayat Raj Department

Expression of Interest for Supply of Tamil and/or English Books for the Village Panchayat Libraries to be established under Anaithu Grama Anna Marumalarchi Thittam (AGAMT) 2010-11

1. List of Tamil and /or English books in the appended format duly filled in is invited from publishers/dealers for consideration and purchase of Books for each of the libraries to be established in about 2,500 Village Panchayats under AGAMT 2010-11.
2. Single/multiple copies may be required depending on the title selected.
3. A **minimum 2,546 copies** of each selected title will be procured.
4. Delivery of the selected books will have to be made at each of the 385 Block Offices, at the DRDA Offices at each of the 31 District Headquarters and at the Directorate of Rural Development and Panchayat Raj, Chennai at the cost of the publishers/dealers.
5. Interested publishers/dealers should quote not only the listed price of each title, but also the maximum discounted price that they can offer for (i) upto 2,600 copies and (ii) above 2,600 copies. Interested publishers/dealers should quote only a **single listed price** and a **single maximum discounted price** for each type of binding of each title, which shall be uniform throughout the State i.e. irrespective of the place of delivery.
6. The prices quoted should be inclusive of the cost of loading, transportation, unloading, octroi, insurance, taxes, duties, charges, surcharges and other levies. The final negotiated prices shall not be subject to any enhancement on any ground whatsoever until the supplies are completed.
7. Each Village Panchayat library will be stocked with a set of books predominantly in Tamil and a few in English, aimed at all age groups - children, youth, elders, covering a wide range of topics under Fiction, Non-fiction, Poetry, Literature, General Knowledge and Reference Books, Self improvement books among others, covering old as well as new titles.
8. School and College text books and guides should be avoided.
9. Keeping the above in mind, each publisher/dealer may propose **not more than 25 titles**.
10. **The Publishers/Dealers can also propose those titles which were earlier selected for AGAMT Libraries 2006-07, 2007-08, 2008-09 or 2009-10.**
11. Earnest Money Deposit (EMD) of **Rs.5,000** will have to be paid in the form of Demand Draft in favour of 'Commissioner of Rural Development and Panchayat Raj', payable at Chennai while submitting the application form. Application forms without EMD will be summarily rejected.
12. **A sample copy of each of the titles offered should be submitted along with the application form.** If, for a single title, the price for more than one type of binding is quoted, sample copies of each type of binding should be submitted separately for the same title. Titles for which sample copies have not been submitted along with the application form will not be considered for selection.
13. The Commissioner of Rural Development and Panchayat Raj reserves the right to select or reject any book without assigning any reason thereof.
14. The Commissioner of Rural Development and Panchayat Raj reserves the right to summarily reject the titles of such of those publishers/dealers who had bagged orders for supply of titles to AGAMT libraries for 2006-07 and 2007-08, and/or 2008-09 and 2009-10 but had failed to execute the orders in full and/ or on time.
15. The Commissioner of Rural Development and Panchayat Raj is at liberty to reject any copies of books which do not conform to the quality and specifications prescribed.
16. The selected publishers/dealers will have to give a 'Firm Undertaking' and sign an 'Agreement' in the formats prescribed besides making a Security Deposit of **2 %** of the value of the books selected before purchase order is given to them. Model forms of the 'Firm Undertaking' and 'Agreement' (which are subject to modification without notice) are available at the Department's Website at www.tnrd.gov.in
17. Books should be supplied **within five months** from the date of issue of purchase order.
18. Books that are damaged/mutilated/torn in transit should be replaced by the publishers/dealers with good quality books at their own cost.
19. A supplier will be eligible for Full Payment without penalty only if he makes Full Supply, i.e supplies all the copies of all the ordered titles to all the specified delivery centres in the State within the stipulated period of five months and conforming to the specified quality and specifications. The details of the terms of payment, the terms of penalty and the conditions that may lead to cancellation of the purchase order are set forth in the Agreement to be executed by the successful publisher/dealer with the Commissioner of Rural Development and Panchayat Raj.
20. The Commissioner of Rural Development and Panchayat Raj reserves the right to modify one or more of the above conditions if there is a need.

The application in the prescribed format indicating the list of books, along with the EMD and specimen copies of books should be submitted to the undersigned before 3.00 p.m. on 21.05.2010.

Commissioner of Rural Development and Panchayat Raj
Panagal Building, Saidapet, Chennai – 600 015.

Application form for the supply of Tamil and/or English books for the libraries to be established in Village Panchayats under Anaithu Grama Anna Marumalarchi Thittam (2010-11)

1. Name and address of the Publisher/Dealer

2. Year of commencement of Business:

3. Phone/Fax/E-Mail address:

4. Whether Publisher or Dealer:

5. Name of authorized contact person:

6. Nature of Business : {Whether Sole Proprietor/Partnership/Company/Society/Trust/Academic Institution/(Any Other (Specify))}

7. Whether any of your 'sister firms' have participated in this bid : Yes/No

(If yes, please furnish their names, addresses and year of commencement)

Note : A 'sister firm' is a firm in which the applicant has an interest either directly or indirectly through spouse, sibling, parent)

8. Financial performance for the past 3 years:

Year	Total no. of books sold	Financial turnover relating to sale of books (Rs.in lakhs)
i) 2007-08		
ii) 2008-09		
iii) 2009-10		

9. Are you an Income Tax Assessee ? : Yes/No

(If Yes, furnish the PAN details)

10. Details of titles quoted :

Sl.No	Title(s) of the book	Language	Author(s)	Year of first publication	Number of editions	Number of copies so far sold (for all editions)	Number of pages in the book	*Size of the book	** Quality of paper	Type of Binding			Listed Price			
										Hard Bound		Paper back binding	Hard Bound		Paper back binding	
										Case Binding	Calico Binding		Case Binding	Calico Binding		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	

* Specify whether it is Demy 1/4 ,Demy 1/8, Crown 1/8 or any other size (In such cases mention size in Centimetres)

** Indicate GSM and Quality eg. 60/70 GSM; White cream wove/Map litho etc.

11. Discount offered

Up to 2,600 copies

Case binding		Calico binding		Paper back binding	
% of discount	Price after discount	% of discount	Price after discount	% of discount	Price after discount
17	18	19	20	21	22

Above 2,600 copies

Case binding		Calico binding		Paper back binding	
% of discount	Price after discount	% of discount	Price after discount	% of discount	Price after discount
23	24	25	26	27	28

12. Certificates/Undertakings:

- I certify that the prices quoted are inclusive of the cost of loading, transportation, unloading, octroi, insurance, taxes, duties, charges, surcharges and other levies and shall be uniform throughout the State i.e. irrespective of the place of delivery (all Block offices, DRDA offices and the Directorate of Rural Development and Panchayat Raj).
- I am aware that the final negotiated prices shall not be subject to any enhancement on any ground whatsoever until the supplies are completed.
- I certify that the above details are correct. I am aware that, if any information is found to be incorrect, my application will be summarily rejected.
- I am enclosing along with the application **(i) an EMD of Rs.5,000 (ii) Specimen copies of the titles for which the prices have been quoted.**

(Signature of Publisher/ Dealer)